



OCCUPATION HEALTH AND SAFETY POLICY

DOCUMENT
NAME

OHS-POL-01

Our Commitments:

CYBER COMPUTER RECYCLING & DISPOSAL is a safety conscious computer recycling and disposal company committed to and responsible for maintaining the highest standards of occupational health and safety in our business through the application of our Safety Management System (SMS).

Management is firmly committed to a policy enabling all work activities to be carried out safely, and with all possible measures taken to remove (or at least reduce) risks to the health, safety and welfare of workers, contractors, authorized visitors, and anyone else who may be affected by our operations.

We are committed to ensuring we comply with the Work Health and Safety Act 1984, the Work Health and Safety Regulations 2012 and applicable Codes of Practice and Australian Standards, AS/NZS 4801:2001 Standard (Occupational health and safety management systems— Specification with guidance for use) as far as possible.

CYBER COMPUTER RECYCLING & DISPOSAL will, as far as practicable, provide a safe work environment for the health, safety and welfare of our employees, contractors, visitors and members of the public who may be affected by our work.

To do this, CYBER COMPUTER RECYCLING & DISPOSAL will:

- develop and maintain safe systems of work, and a safe working environment
- consult with employees and health and safety reps on safety
- provide protective clothing and equipment, and enforce its use
- provide information and training for employees
- assess all risks before work starts on new areas of operation, for example, buying new equipment and setting up new work methods, and regularly review these risks
- remove unacceptable risks to safety
- provide employees and contractors with adequate facilities (such as clean toilets, cool and clean drinking water, and hygienic eating areas)
- Ultimately, everyone at the workplace is responsible for ensuring health and safety at that workplace.
- All persons responsible for the work activities of other employees are accountable for
- identifying practices and conditions that could injure employees, clients, members of the public or the environment
- Controlling such situations or removing the risk to safety. If unable to control such practices and conditions, report these to their manager
- making sure workers use personal protective equipment (PPE), training workers to use PPE correctly
- making sure PPE is maintained and working properly

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CYBER COMPUTER RECYCLING & DISPOSAL demands a positive, proactive attitude and performance with respect to protecting health, safety and the environment by all employees, irrespective of their position.

Regards,

Shibu John
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